

Date: _____

Re: Request for Notices of Expulsion-Related Proceedings for _____

As the adult with the legal authority to make educational decisions for _____, a foster child being served by your district, I request that you provide notice of and an invitation to attend all of the following expulsion-related proceedings affecting _____ to _____'s attorney and county social worker:

1. Any meeting to determine whether a suspension will be extended until the district's governing board has made a decision on an expulsion recommendation (as required by section 48911(g) of the California Education Code).
2. Any expulsion hearing (as required by section 48918.1 of the California Education Code). Notice should be provided at least 10 calendar days before the date of the hearing.
3. Any meeting of an Individualized Education Program team to make a manifestation determination (as required by section 48915.5(d) of the California Education Code).

For purposes of making the requested notifications and invitations, please use the following contact information.

Attorney:

Social worker:

I am making this request pursuant to the requirements under AB 1909 (2012), which became effective on January 1, 2013. A major purpose of AB 1909 is to reduce inappropriate and disproportionate use of school discipline against foster children by making sure key adults in their life are involved in important education matters.

If you have any questions or concerns, please do not hesitate to contact me. The best way to reach me is as follows:

Sincerely,

